

TERMS AND CONDITIONS OF ENTRY

1. Outline

The Cambridge Show is an exhibition of work by artists living, studying or working in Cambridgeshire, or within a 20 mile radius of Kettle's Yard, Cambridge, CB3 0AQ.

Works for the exhibition will be selected from an open call by a selection panel chaired by **Andrew Nairne OBE**, Director of Kettle's Yard. The exhibition will take place in the Sackler Gallery and Gallery 2, as well as other spaces at Kettle's Yard, from **3-27 October 2019**.

All submissions will be reviewed by a selection panel. The selection panel is chaired by **Andrew Nairne OBE**, Director, Kettle's Yard and comprises **Issam Kourbaj**, Artist; **Guy Haywood**, Curator, Kettle's Yard; **Amy Botfield**, Arts Council England; **Harriet Loffler**, Curator of the New Hall Art Collection at Murray Edwards College, and **Sabine Jaccaud**, AstraZeneca.

2. Entry Requirements

- You must be an artist living, studying or working in Cambridgeshire, or within a 20 mile radius (straight line distance). Please consult the map at the end of this document.
- You must be aged 18 or over.

3. Key Dates

Submissions open:	Monday 6 May 2019, 9am
Submissions close:	Sunday 2 June 2019, 11.59pm
Results emailed to submitters:	Monday 24 June 2019, by 5pm
Works received into Kettle's Yard:	Friday 27 September 2019
Exhibition installation:	30 Sept – 2 Oct 2019
Exhibition opens:	Thursday 3 October 2019
Exhibition closes:	Sunday 27 October 2019
Exhibition deinstallation:	28-29 October 2019
Works returned to artists:	w/c 28 October 2019

4. Submitting Work

- To enter your work to be considered for *The Cambridge Show*, you must submit your entries online here: kettlesyard.co.uk/Cambridgeshow
- If you do not have access to the internet please telephone Kettle's Yard for assistance on 01223 748100.
- Submissions must be made between **Monday 6 May 2019 at 9am** and **Sunday 2 June 2019 at 11.59pm**. Submissions made outside of this time will not be considered.
- A minimum of 2 artworks may be submitted, up to a maximum of 4 artworks. These may be in any medium that best represent the artist's practice. All works must have been realised within the last 3 years.
- All submitted works must be available at least two weeks prior to the start of the exhibition and for the entire exhibition period, 3-27 October 2019.
- Submitting work is free of charge.
- 2D works – one image of each work must be submitted, showing the work as clearly as possible. Images should be JPEG files sized under 10MB.
- 3D works - at least two images of each work must be submitted, showing the work as clearly as possible from different angles. Images should be JPEG files sized under 10MB.
- Moving image, sound or live work – you must provide a web link to video documentation of the work.

- *3D works* – three dimensional works must not exceed the packed dimensions of 2000 x 1700 x 2000mm (HxWxD)
- *2D works* – two dimensional works must not exceed the dimensions of 2000 x 2000mm (HxW).
- Works containing hazardous materials will not be considered.

5. Selection Process

- All submissions will be put forward to the selection panel.
- Selectors will have access to your entire submission.
- The decisions made by the selection panel will be final.

6. Results

- Artists that are selected for the exhibition by the panel will be contacted individually shortly after the selection is agreed by the panel, in order to confirm their participation in the exhibition.
- Artists who are not selected to be part of the exhibition will be informed by email or telephone by 5pm on Monday 24 June 2019 at the latest.
- Due to the high number of submissions, Kettle's Yard is unable to provide individual feedback or comments on submissions that are not selected for the exhibition.
- Kettle's Yard is unable to return any material submitted in person or by post.

7. Transport, Insurance and Display

- Kettle's Yard will appoint a transport agent to collect all selected works on an agreed date.
- Works must be packed by the artist ready for collection using suitable protective packing materials.
- Kettle's Yard will arrange all risks, nail to nail insurance for all works.
- You must provide clear installation instructions or guidance at the point that the work is selected for the exhibition.
- Kettle's Yard curators will be responsible for devising the positioning of all works in the exhibition. The artist won't necessarily be required to be present during the installation unless otherwise agreed.

8. Sale of Work

- Kettle's Yard will not facilitate the sale of any works selected for or presented in the exhibition.

9. Copyright

- Copyright remains with the artist, however by submitting to the exhibition the artist agrees to these Terms and Conditions, and images of their work included in the submission may be used by Kettle's Yard and the University of Cambridge for marketing, press and promotional materials online and in print at any time.

10. Withdrawal of submission

- Entries can be withdrawn any point up to the submission. It is the artist's responsibility to contact Kettle's Yard on 01223 748100 or cambridgeshow@kettlesyard.cam.ac.uk in good time to arrange the withdrawal of their submission.

11. Map showing areas eligible for The Cambridge Show

- Entries will be considered from postcodes within the boundary of Cambridgeshire County Council (see <https://my.cambridgeshire.gov.uk/?tab=maps>) or within a 20 mile radius of Kettle's Yard, Cambridge CB3 0AQ.

